

JOB DESCRIPTION

Job Title	Teacher of English
Grade and Salary:	MPS / UPS
Reporting to	Head of English
Responsible for (staff):	N/A
Contract Type:	Full Time / Permanent
Main purpose of the Role	
<ul style="list-style-type: none"> To contribute to the development of a strong and effective school as a member of the English department To teach English across KS3 and KS4 	
Key Duties and Responsibilities	
<ul style="list-style-type: none"> To teach for an allocated timetable each week To work collaboratively with the department to ensure effective implementation of all policies and procedures To contribute to the effective operational activities of the Academy, including attendance at meetings, events and activities as required To create and maintain an appropriate teaching and working environment To ensure continuous improvement in standards, high quality evaluation and improvement planning throughout the Academy To lead, support and encourage the highest possible standards of behaviour, learning, attainment and achievement To manage resources creatively, effectively and efficiently to meet the priorities of the Academy To celebrate success and to implement strategies for continuing improvement while constantly challenging under-performance at all levels To work to support and ensure the health, safety and welfare of staff and students To meet the requirements of the Teacher Standards as issued by the Department for Education 	
Teaching and Learning	
<ul style="list-style-type: none"> To maintain up-to-date knowledge of specific subject or phase areas Use a variety of pedagogical strategies to deliver innovative and effective lessons at a pace and style that meets the needs of students of all abilities Have an up-to-date knowledge of national strategies to support effective teaching and learning Plan sequences of lessons thoroughly and in line with the Academy's curricular plans and schemes To use adaptive teaching to support all learners needs To participate in the Academy's Quality Assurance programme and the agreed framework To work efficiently and creatively using the full range of resources available, including other adults To provide a positive learning climate within lessons to promote a strong and meaningful staff – student relationship Apply the agreed policies and ensure implementation in everyday life at the Academy To regularly assess, review and evaluate students' work and progress in relation to their prior attainment and to use this information to further inform your teaching To report students' progress within the Academy and for the benefit of parents and carers 	

- To support curriculum planning to ensure that learning and teaching remain active, relevant and responsive to change
- To maintain good order and behaviour for learning among students with particular regard for health and safety both on the Academy site and when engaged in authorised activities elsewhere

Academy Ethos

- Promote the Academy as an inclusive institution with Christian values, serving the local community and reflecting the approach of the Church of England and the Catholic Church to education.
- Implement the Academy Development Plan and Subject Development Plan
- Help to meet strategic targets for the Academy set by the Governing Body.
- Enable the Academy to be rooted at the heart of the community.
- Develop links as appropriate with partners, schools, FE and HE establishments, sponsors and the Connexions service, thereby ensuring greater opportunities for the young people in the Academy particularly in the areas of work experience and study support.

Communication & Liaison

- Communicate effectively with the parents of students as appropriate.
- Where appropriate, communicate and co-operate with persons or bodies outside the Academy.
- Follow agreed policies for communications in the Academy.
- Take part in liaison activities such as parents' evenings, review days and liaison events with partner schools.
- Contribute to the development of effective subject links with external agencies.

Pastoral System

- Be a Form Tutor to an assigned group of students.
- Promote the general progress and well-being of all students and play a key role in the Academy's pastoral system.
- Register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of Academy life.
- Evaluate and monitor the progress of students and keep up-to-date student records as may be required.
- Contribute to the preparation of action plans and progress files and other reports.
- Alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- Communicate as appropriate, with the parents of students and with persons or bodies outside the Academy concerned with the welfare of individual students, after consultation with the appropriate staff.
- Contribute to the delivery of the PSHCE and CIEAG programme
- Apply the behaviour management systems so that effective learning can take place.

Additional Notes

This job description sets out the main duties of the post.

- The job purpose and key statements remain indicative and by no means exclusive. Given the evolving needs of the Trust, flexibility among staff is very important. All staff may be required to undertake other such reasonable duties as may be required from time to time in line with the grade of their post.
- An Enhanced DBS Check will be requested on successful application to a position at the Trust.
- The Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an Enhanced DBS Check.

- The Academy of St Francis of Assisi is a member of The Liverpool Joint Catholic and Church of England Academies Trust. The Trust is an equal opportunities employer.

Staff benefits:

All Saints Multi Academy Trust is committed to investing in all its employees and is committed to encouraging positive working environments:

- Promote the physical and mental health and wellbeing of our staff.
- Working with SMART Clinic we offer a range of health and well-being benefits, including:
- Physiotherapy Stress coaching Virtual GP support Counselling
- Eye care
- Annual flu jabs
- Anxiety management 24/7 employee helpline Cycle to Work Scheme

PERSON SPECIFICATION

			Assessed by:	
No	CATEGORIES	Essential/ Desirable	App Form	Interview/ Task
QUALIFICATIONS				
1.	5 A* - C or 9-5 at GCSE including English and Maths.	E	X	
2.	QTS	E	X	
3.	A relevant related degree.	E	X	
4.	An understanding of the relationship between English and the wider curriculum	E	X	X
5.	A secure knowledge and understanding of the issues associated with effective English teaching	E	X	X
6.	An excellent knowledge and understanding of the relevant qualifications on offer within English	D	X	X
TEACHING AND LEARNING				
7.	Knows and understands the characteristics of quality first teaching	E	X	X
8.	Plans teaching to achieve incremental progression for all students	D	X	X
9.	Can demonstrate sustained improvement and high standards of student learning and achievement	D	X	
10.	Experience of achieving good outcomes in KS4.	D	X	
11.	Can set tasks that challenge, engage and interest students	D		X
12.	Has high expectations of students regarding the quality of the work that they produce	E		X
13.	Can develop literacy skills through the teaching of English	D	X	X
14.	Develops suitable sequences of lessons that adapt to all learners and meet the needs of individual children	E	X	X
15.	Uses assessment effectively to support teaching and student learning	E	X	X
16.	Demonstrates exemplary marking and assessment practices that support students' learning and progress	D		X
17.	Uses a range of pedagogical strategies	D	X	X

PERSONAL ATTRIBUTES				
18.	Able to lead our commitment to our Christian ethos through the curriculum of English and day-to-day life at the Academy	E		X
19.	Passionate about educating young people with a clear commitment to quality	E	X	X
20.	A highly effective communicator with a good sense of humour	E	X	X
21.	Has a reflective, focused and determined disposition	E	X	X
22.	Is committed, resilient, robust, and resourceful	E	X	X
23.	Demonstrates the highest aspirations for students	E	X	X
24.	Able to work collaboratively as part of a team	E	X	X
25.	Demonstrates a firm but fair approach	E	X	X
26.	A passionate belief in the school's mission.	E	X	X
27.	A strong commitment to the Academy's values of 'Respect, Ambition and Pride'.	E	X	X
28.	A strong commitment to supporting and promoting safeguarding, equality and diversity.	E	X	X
29.	Sympathetic to and supportive of the values and ethos of the Multi-Academy Trust.	E	X	X
SAFEGUARDING				
30.	Committed to safeguarding and promoting the welfare of children and young people	E	X	X
31.	Demonstrates a clear understanding of statutory safeguarding requirements	E	X	X