

**JOB DESCRIPTION**

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| **Job Title** | **Teacher of Computing** |
| **Grade and Salary:** | **MPS / UPS**  |
| **Reporting to** | **Head of Computing** |
| **Responsible for (staff):** | **N/A** |
| **Contract Type:** | **Full Time / Permanent** |
| **Main purpose of the Role** |
| * **To contribute to the development of a strong and effective school as a member of the Computing and Business department**
* **To teach Computing across KS3 and KS4 (and potentially some Business at KS4)**
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| **Key Duties and Responsibilities** |
| * To teach for an allocated timetable each week
* To work collaboratively with the department to ensure effective implementation of all policies and procedures
* To contribute to the effective operational activities of the Academy, including attendance at meetings, events and activities as required
* To create and maintain an appropriate teaching and working environment
* To ensure continuous improvement in standards, high quality evaluation and improvement planning throughout the Academy
* To lead, support and encourage the highest possible standards of behaviour, learning, attainment and achievement
* To manage resources creatively, effectively and efficiently to meet the priorities of the Academy
* To celebrate success and to implement strategies for continuing improvement while constantly challenging under-performance at all levels
* To work to support and ensure the health, safety and welfare of staff and students
* To meet the requirements of the Teacher Standards as issued by the Department for Education
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| **Teaching and Learning** |
| * To maintain up-to-date knowledge of specific subject or phase areas.
* Use a variety of pedagogical strategies to deliver innovative and effective lessons at a pace and style that meets the needs of students of all abilities.
* Have an up-to-date knowledge of national strategies to support effective teaching and learning.
* Plan sequences of lessons thoroughly and in line with the Academy’s curricular plans and schemes.
* To use adaptive teaching to support all learners needs.
* To participate in the Academy’s Quality Assurance programme and the agreed framework.
* To work efficiently and creatively using the full range of resources available, including other adults.
* To provide a positive learning climate within lessons to promote a strong and meaningful staff – student relationship.
* Apply the agreed policies and ensure implementation in everyday life at the Academy.
* To regularly assess, review and evaluate students’ work and progress in relation to their prior attainment and to use this information to further inform your teaching.
* To report students’ progress within the Academy and for the benefit of parents and carers.
* To support curriculum planning to ensure that learning and teaching remain active, relevant and responsive to change.
* To maintain good order and behaviour for learning among students with particular regard for health and safety both on the Academy site and when engaged in authorised activities elsewhere.
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| **Academy Ethos** |
| * Promote the Academy as an inclusive institution with Christian values, serving the local community and reflecting the approach of the Church of England and the Catholic Church to education.
* Implement the Academy Development Plan and Subject Development Plan.
* Help to meet strategic targets for the Academy set by the Governing Body.
* Enable the Academy to be rooted at the heart of the community.
* Develop links as appropriate with partners, schools, FE and HE establishments, sponsors and the Connexions service, thereby ensuring greater opportunities for the young people in the Academy particularly in the areas of work experience and study support.
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| **Communication & Liaison** |
| * Communicate effectively with the parents of students as appropriate.
* Where appropriate, communicate and co-operate with persons or bodies outside the Academy.
* Follow agreed policies for communications in the Academy.
* Take part in liaison activities such as parents’ evenings, review days and liaison events with partner schools.
* Contribute to the development of effective subject links with external agencies.
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| **Pastoral System** |
| * Be a Form Tutor to an assigned group of students.
* Promote the general progress and well-being of all students and play a key role in the Academy’s pastoral system.
* Register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of Academy life.
* Evaluate and monitor the progress of students and keep up-to-date student records as may be required.
* Contribute to the preparation of action plans and progress files and other reports.
* Alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
* Communicate as appropriate, with the parents of students and with persons or bodies outside the Academy concerned with the welfare of individual students, after consultation with the appropriate staff.
* Contribute to the delivery of the PSHCE and CIEAG programme.
* Apply the behaviour management systems so that effective learning can take place.
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| **Additional Notes** |
| This job description sets out the main duties of the post.* The job purpose and key statements remain indicative and by no means exclusive. Given the evolving needs of the Trust, flexibility among staff is very important.  All staff may be required to undertake other such reasonable duties as may be required from time to time in line with the grade of their post.
* An Enhanced DBS Check will be requested on successful application to a position at the Trust.
* The Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an Enhanced DBS Check.
* The Academy of St Francis of Assisi is a member of The Liverpool Joint Catholic and Church of England Academies Trust. The Trust is an equal opportunities employer.

**Staff benefits:**All Saints Multi Academy Trust is committed to investing in all its employees and is committed to encouraging positive working environments:* Promote the physical and mental health and wellbeing of our staff.
* Working with SMART Clinic we offer a range of health and well-being benefits, including:
* Physiotherapy Stress coaching Virtual GP support Counselling
* Eye care
* Annual flu jabs
* Anxiety management 24/7 employee helpline Cycle to Work Scheme
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**PERSON SPECIFICATION**

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|    |   | **Assessed by:**  |
|   **No**   |    **CATEGORIES**   |  **Essential/** **Desirable**  |  **App** **Form**  |  **Interview/ Task**  |
| **QUALIFICATIONS**  |   |   |
| 1.   | 5 A\* - C or 9-5 at GCSE including English and Maths.   | **E**  | X  |    |
| 2.   | QTS | **E** | X  |    |
| 3.   | A relevant related degree.   | **E** | X  |    |
| 4.   | An understanding of the relationship between Computing and the wider curriculum. | **E**  | X  | X  |
| 5.  | A secure knowledge and understanding of the issues associated with effective computing teaching. | **E** | X  | X  |
| 6. | An excellent knowledge and understanding of the relevant qualifications on offer within Computing. | **D** | X  | X  |
| **TEACHING AND LEARNING** |  |  |
| 7. | Knows and understands the characteristics of quality first teaching. | **E**   | X  | X  |
| 8. | Plans teaching to achieve incremental progression for all students. | **D** | X  | X  |
| 9. | Can demonstrate sustained improvement and high standards of student learning and achievement. | **D** | X  |  |
| 10.   | Experience of achieving good outcomes in KS4.  | **D** | X  |  |
| 11. | Can set tasks that challenge, engage and interest students. | **D** |  | X |
| 12. | Has high expectations of students regarding the quality of the work that they produce. | **E** |  | X |
| 13. | Can develop literacy skills through the teaching of computing. | **D** | X | X |
| 14. | Develops suitable sequences of lessons that adapt to all learners and meet the needs of individual children. | **E** | X | X |
| 15. | Uses assessment effectively to support teaching and student learning. | **E** | X | X |
| 16. | Demonstrates exemplary marking and assessment practices that support students’ learning and progress. | **D** |  | X |
| 17. | Uses a range of pedagogical strategies. | **D** | X | X |
|  **PERSONAL ATTRIBUTES**  |   |   |
| 18. | Able to lead our commitment to our Christian ethos through the Computing curriculum and day-to-day life at the Academy. | **E** |  | X |
| 19. | Passionate about educating young people with a clear commitment to quality. | **E** | X  | X  |
| 20. | A highly effective communicator with a good sense of humour. | **E** | X | X  |
| 21. | Has a reflective, focused and determined disposition. | **E** | X | X  |
| 22. | Is committed, resilient, robust, and resourceful.  | **E** | X | X  |
| 23. | Demonstrates the highest aspirations for students.  | **E** | X | X  |
| 24. | Able to work collaboratively as part of a team. | **E** | X  | X  |
| 25. | Demonstrates a firm but fair approach. | **E** | X | X  |
| 26. | A passionate belief in the school’s mission.   | **E** | X  | X  |
| 27. | A strong commitment to the Academy’s values of ‘Respect, Ambition and Pride’.  | **E** | X  | X  |
| 28. | A strong commitment to supporting and promoting safeguarding, equality and diversity.   | **E** | X  | X |
| 29. | Sympathetic to and supportive of the values and ethos of the Multi-Academy Trust.  | **E** | X  | X  |
| **SAFEGUARDING** |
| 30. | Committed to safeguarding and promoting the welfare of children and young people. | **E** | X  | X  |
| 31. | Demonstrates a clear understanding of statutory safeguarding requirements. | **E** | X  | X  |

For the top of the TES advert

The Academy of St Francis of Assisi is a family, guided by Christian love and following in the footsteps of Christ. It is an 11-16 Academy with 900 students on roll. We are focused upon improving the quality of education and driving up standards of achievement rapidly. It is a busy, dynamic, and exciting place to work. We are committed to ensuring that every student is as successful as possible. We strive for excellence, cherishing every child in our care as a unique thumbprint of God, enabling all to realise their full potential.

Our curriculum is designed to **open doors** and **unlock minds** to ensure that all our students are given opportunities to thrive and shine. We concentrate on providing the highest quality of teaching, with bespoke CPD for all staff to support this, the best possible student support, and an engaging and appropriate curriculum.

##### **Letter**

##### **Welcome from the Headteacher**

##### **On behalf of The Academy of St Francis of Assisi, I would like to thank you for your interest in the post of Teacher of Computing.**

We are pleased to announce an exciting opportunity in our fantastic Academy. You will join the Computing/Business Team as a classroom practitioner and will play a crucial part in shaping the future of our Academy. Our community is very diverse: academically, socially, and culturally, and it is this diversity which makes it such a special place to work. It is truly an exciting place to be.

We are seeking an enthusiastic and passionate teacher with a good work ethic, a sense of moral purpose and a genuine desire to make a difference to the lives of our young people. You will help us drive change and create a happy and safe place for learning together and achieving ambitious objectives. You will be driven by a desire to serve our community and young people. If you feel that your values and ambitions align with ours, and you believe that you can support our journey to deliver our vision, we would love to hear from you.

Yours faithfully

Jo Leech

Headteacher